

Cornell Notes Note-Interacting: Writing a Summary

Step	Action
Step 1	Review the EQ, notes taken, questions developed on the left, and prior knowledge to identify the main ideas to be used in the summary.
Step 2	Create a topic sentence for your summary. This sets the focus and identifies the main idea being addressed in the summary.
Step 3	Answer the questions from the left side in the summary to tie together the main ideas. Use the notes of the right side as support to write the summary.
Step 4	As the summary is written, there may be a need to address any remaining points of confusion with new questions on the left side to ask teacher, tutor or classmate.