**Step 6: Cornell Note Summary Template**

Name: Date: Per:

Step 1: Read the topic/essential question . . .

Step 2: Write a topic sentence and answer your essential question. (Can be two sentences) This is the introduction and is in your own words . . .

Step 3: Review the chunks of notes on the right side

Step 4: Reread the questions written on the left-side for each chunk

Step 5: Identify what questions and information best aligns with the essential question.

Step 6: Write a one-sentence response to each of the questions you selected in step 5, incorporating content-based information and vocabulary . . .

Step 7: Reread your summary for clarity and accuracy, adding transitions (use carets “v”), when possible.

Step 8: Write your final summary on your Cornell Notes in the summary section.